

NSS COLLEGE, PANDALAM

Pathanamthitta

Kerala

www.nsscollegepandadalam.ac.in



Internal Quality Assurance Cell



Minutes

2019 - 2020

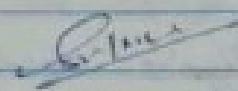
NOTICE

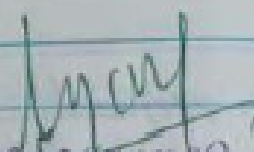
26/06/2019

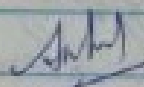
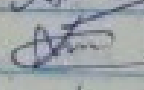

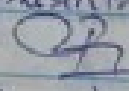

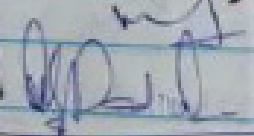
A meeting of the IQAC will be held on 28/06/2019 at 3.00 pm in the IQAC room. Kindly attend.


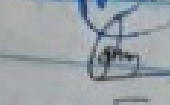
AGENDA:

- (i) Action plan of departments for the year 2019-20
- (ii) Academic green room 2019-20
- (iii) Student Induction programme
- (iv) Any other matters (Result analysis)


DR. S. NANDAKUMAR
(IQAC CO-ORDINATOR)


DR. B. APPARUMAIR
PRINCIPAL

1. Akhil V 
2. Rajan V  (Alumni)
3. Aswathy S Kumar  (Student Representative)
4. BANJISH KRISHNAN K.R. 
5. Dr Vinod P PTA Secretary 
6. Dr. K. G. Padmakumaran Nair 
7. Dr. S. Saravanan Kumar
8. Dr. Jyotsna S
9. Dr. Malini P.M.
(Principal, NSE Training College,
Pandalam)

MINUTES :

The meeting of IGAC commenced at 3:00pm and chaired by the Principal.

The committee reviewed and discussed on the action plan of the departments. It was decided to conduct student induction programme and bridge course during July 2019, immediately after closure of admission.

It was decided to conduct

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Academic Green Room for newly appointed teachers and those teachers who joined after inter-university transfer.

Results of university exams were analyzed and all heads of departments will be directed to improve the present result through remedial measures and follow-up shall be taken after feedback from students.

IGAC also reported that the procurement of digital signage was done using PD fund for effective communication to students. Green boards were also procured along with interactive board.

Student representative vs. Arunathy S. Kumar reported that the water shortage problem was properly resolved in the rest room and toilets. She also mentioned the effectiveness of website software for library access. It was decided to provide individual mobile to all PG students for INFLIBNET access.


NOTICE

21/10/2019

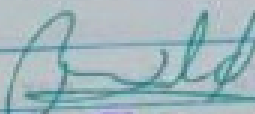
A meeting of the IGAC will be held on 22/10/2019 at 3.30pm in the IGAC room kindly attend.

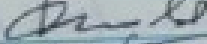






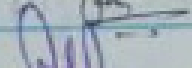

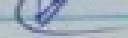
AGENDA

- (i) Community interactions of the college
- (ii) NAAC accreditation


Dr. S. NANDANUMAR
(CO-ORDINATOR, IGAC)




Principal
N. S. College
Pambalayam

- | | | |
|-------------------------------|---------------------|---|
| 1. R. Prasanna Kumar. | Secretary |  |
| 2. T.K. Sathi | Chairperson |  |
| 3. Basanth Chandran B | Chairman |  |
| 4. 1080000 1080000 | Body representative |  |
| 5. Dr. Jyotsna S | Economics |  |
| 6. AKHIL V | Commerce |  |
| 7. Dr. RANJITH KRISHNAN M.R. | English |  |
| 8. Dr. Malini P.M. | External expert |  |
| 9. Dr. K.G. Padmakumaran Nair | Biochemistry |  |
| 10. Rajan V | Drama |  |

MINUTES

The meeting of IQAC commenced at 3.30 pm chaired by the Principal Dr. G. Prasad.

Dr. G. Prasad, chairperson of IQAC, gave a detailed report on the preparation of the college for accreditation by NAAC during cycle 3. The dates for peer team visit scheduled by NAAC are 4th and 5th of November 2019. The college has completed the process of data validation and verification of SSR as required by NAAC in July, 2019.

Dr. S. Nandakumar, co-ordinator of IQAC, detailed the response after verification by DUV partner of NAAC.

Prof. R. Prasannakumar suggested that the new student representatives shall give guidance to all the students through college level representatives for strengthening community interactions through social service. The needs of students shall be intimated to IQAC in proper time for rectifications. He also directed IQAC to take steps for addressing the notes pointed out during Academic & Administrative Audit conducted by the management.

Smt. T. K. Sathi, chairperson of Pardalamb Municipality, appreciated the services of students in National Service Scheme and National Cadet Corps. Community services for

victims of the massive flood, by the students of the college were highly appreciable. She also appreciated all the faculty members who led the students in the flood affected areas & pointed out the healthy role of college in community services.

Student representatives Mr. Barath Chandran and Mrs. Minna Mohanan assured all sorts of services from the side of students to the community.

All the IQAC members in charge of various criteria detailed on the present status of the college for facing cycle-3 accreditation.

Dr. Malini P.M., Principal, NSE Training College, suggested that the documentary evidences for all the curricular transactions shall be verified according to the NAAC framework.

The committee decided to direct all Heads of Departments to prepare a short presentation on highlight of concerned department. Documentary evidences will be verified by IQAC.

The committee also decided to construct a new toilet block for boys with the direction of management.



[Signature]
Principal
N.S.E. College
Pandala

IQAC meeting - 20-03-2020

The 1st meeting of the newly constituted IQAC, as per the college council meeting held on 19-03-2020, is decided to hold on 20-03-2020 at 11:00 am in the IQAC room. All members are requested to attend the meeting.

Agenda:

1. Allocation of Criteria.
2. Collection of annual report for review and annual report preparation.
3. Suggestion for action plan - (2020-21)
4. Any other matters

Attendane

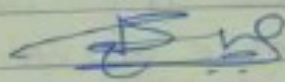
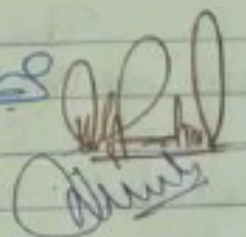
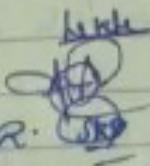
Dr. Saravona Kumar - 8

Dr. K. G. Padmakumaran Nair
Reshman V

LEKHA PILLAI

Dr. Jayalaxmi

Dr. Sarathkumar, R.

Minutes of the meeting 20.03.2020

The meeting of the IQAC started as per schedule at 11 am in the IQAC room. Principal Dr. H. Pramod presided over the meeting. Principal congratulated the newly appointed IQAC co-ordinator and his team.

* Criteria wise allocation was done as follows:

Criteria I	- Dr. Jyotsna S
Criteria II	- Dr. Saravana Kumar S
Criteria III	- Dr. Sanjosh Kumar R.
Criteria IV	- Dr. Lekha Pillai
Criteria V	- Dr. Rajith Krishnan K.R
Criteria VI	- ^{Shri} Dr. Raghurath V
Criteria VII	- Dr. Renusha S.

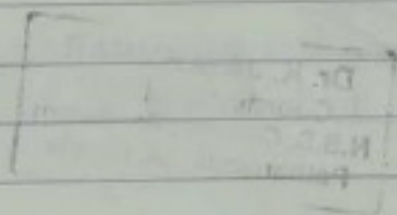
The meeting suggested to co-opt two or three members from the faculty to assist Criteria holders. It was also decided to select department level criteria holders for the smooth functioning.

* As per the revised guidelines for the submission of AQAR introduced from January 2020 by NAAC, it was decided to collect the data from the department using the revised format.

* As per the suggestion of Dr. Saravana Kumar it is resolved to conduct a workshop for the criteria holders as well as the

Faculty to get them acquainted with the revised AQAR format.

- * Dr Saravananakumar S and Dr Nanalakumar S were given the charge to conduct the workshop.
- * Criteria holders were instructed to prepare the criteria wise report after collecting the data from various departments.
- * IQAC co-ordinator Dr K. Jayakumar requested the criteria holders to give suggestions for the preparation of action plan for the year 2020-21.



IQAC Meeting - 2/5/2020.

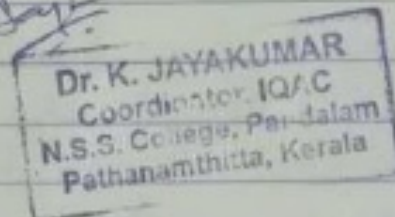
A meeting of the IQAC will be held on 2/5/2020 at 2:00 pm in the IQAC room. Kindly make it convenient to attend the meeting.

Agenda.

- * Formation of action plan for the year 2020-21
- * Conduct of workshop on online teaching for the faculty
- * Review of annual report
- * Any other matter.

Attendance

[Signature]

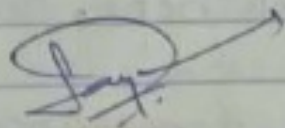


Dr. Saravana Kumar. S *[Signature]*
 Dr. K.G. Padmakumaran Nair *[Signature]*
 Dr. Santhosh Kumar, R. *[Signature]*
 LERHA PUNAY *[Signature]*
 Dr. Jyotsna. S *[Signature]*
 Raghunath. V. *[Signature]*

Minutes of the meeting.

It was decided to prepare action plan based on the suggestions given by entrance holders.

- * Due to Covid pandemic situation it is resolved to conduct the seminars, workshops and conferences through online mode.
- * The IQAC co-ordinator Dr. K. Jayakumar proposed the name of Dr. Ranjith Krishnan K.R. for providing technical assistance for the conduct of online webinar to all departments and Dr. Lekha Pillai for the processing of brochures and certificates required for the webinar.
- * Dr. Saravanakumar S suggested to conduct online workshop for teachers to get them acquainted with online teaching mode.



Dr. K. JAYAKUMAR
Co-ordinator, IQAC
N.S.S. College, Pendalam
Pathanamthitta, Kerala