

# **NSS COLLEGE, PANDALAM**

**Pathanamthitta**

**Kerala**

[www.nsscollegepandadalam.ac.in](http://www.nsscollegepandadalam.ac.in)



## **Internal Quality Assurance Cell**



**Minutes**

**2021 - 2022**


## IQAC Meeting - 03-09-2021

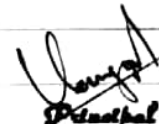
A meeting of the IQAC is scheduled on - 03-09-2021 at 2.00 pm

All are requested to be present.


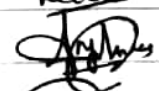


### Agenda.

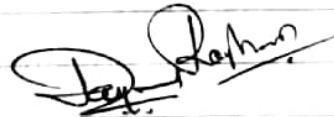
1. Result Analysis.
2. AQAR 2020-21
3. Any Other matter.

  
**Dr. K. JAYAKUMAR**  
 Coordinator, IQAC  
 N.S.S. College, Pandalam  
 Pathanamthitta, Kerala

  
 Principal  
 N. S. S. College, Pandalam

1. Dr. K. G. Padmakumaran Nair
2. LEKHA PILLAI
3. Dr. Jyotsna S
4. Dr. Santhoshkumar, R.
5. Dr. Eusevarna Keesoo S
6. Dr. Ranjith Krishnan K.R.
7. Dr. Renjisha
8. Reghunathi. V.
9. Dr. JAYAKUMAR. K

  
 Lekha  
  
  


  
 Dr. J. Jayakumar

### Actions Taken Report of the IQAC Meeting held on 22/3/21

- The report of online classes conducted by the faculty members during the vacation were collected and needed feedbacks were given for further improvements.
- Submitted the AQARs of 2018-19 and 2019-20.
- Assisted the Admission Committee for the smooth conduct of Admissions for the year.

- Encouraged all the departments and Clubs, <sup>while</sup> ~~to~~ conducted various kinds of co-curricular, co-curricular and extra curricular programmes. ~~either~~ (Online and Offline modes)

### Minutes of the meeting (03.9.2021)

The meeting commenced at 2.00 pm in the Presence of Dr. S. Venugopal, Principal.

- The IQAC co-ordinator informed that the action plans from all the departments were received and suggested the criterion holders to monitor and give guidance to the designed activities by the departments

### Decisions and Suggestions

- Collect the results of IV Semester UG from all departments
- Conduct department-wise meetings to analyse the results.
- Take remedial measures to improve the results.
- Prepare academic calendar for the year considering important days/events, co-curricular, co-curricular and extra curricular activities.
- Inform all the Hods to prepare the department Calendar
- Conduct an orientation programme to the Non-Teaching staff.
- Department visit by the IQAC members to give awareness to all the faculty for publishing research articles in reputed /UGC CORE Listed journals of the respective subjects/areas.
- Inform the PTA to give priority for ICT facilities.
- Conduct criteria wise presentation of AQAR preparation for the year 2020-21 by the respective criteria holders for the department level coordinators.
- Inform and assist all the convenors of clubs/cells/other bodies for the conduct of various programmes.

*Jayal*

Dr. K. JAYAKUMAR  
Coordinator, IQAC  
N.S.S. College, Pandalam  
Pathanamthitta, Kerala

*Venugopal*  
03/9/21

Principal  
N. S. S. College, Pandalam

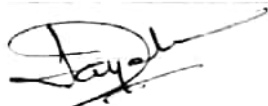
## IQAC Meeting on 07.03.2022

A meeting of the IQAC is scheduled to be held on 07.03.2022 at 2.00 pm in the IQAC Room.

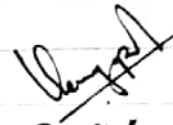
All are requested to be present.

### Agenda:-

1. AAR Preparation & Submission
2. Result Analysis
3. Any other matter



**Dr. K. JAYAKUMAR**  
Coordinator, IQAC  
N.S.S. College, Pandalam  
Pathanamthitta, Kerala



Principal  
N. S. S. College, Pandalam

1. Dr. K. G. Padmakumaran Nair
2. Dr. Jyotsna S
3. KEKHA PILLAI
4. Dr. Saravanan Kumar S
5. Dr. Sathashkumar R.
6. Dr. BANJITH KRISHNAN K.R.
- 7.



### Action Taken Report of the IQAC Meeting held on 03.09.2021.

- Collected the results of the UG IV Semester from all the departments and conducted Department wise off line meetings to analyse them.

## Minutes of the meeting (07.03.2022)

The meeting, chaired by Dr. S. Venugopal (Principal), started at 2.00 pm in the IQAC Room. The action taken report presented by the IQAC Coordinator was passed by the committee.


### Decisions and Suggestions

- Decided to place the prepared AQAR for the year 2020-21 before the College Council for approval.
- Resolved to recommend the College Council to conduct the Internal Examinations for UG in centralised mode.
- Suggested to conduct result analysis on Department basis in offline mode.
- Decided to recommend the College Council to schedule the remedial classes properly and monitor effectively by keeping the documents properly.
- Resolved to conduct meetings with all the Department level coordinators for giving instructions and guidelines with regard to the preparation of AQAR for the year 2021-2022.
- Suggested to convene an orientation programme to all the teachers about the renewed format for uploading the AQAR.

- Suggested to construct feedback forms newly by including the questions related to NEP also.
- Resolved to select two best practices for the coming years.
- Decided to inform all the departments to conduct research related programmes/ IPR related programmes.
- Suggested to direct all the clubs/cells/ other bodies to conduct programmes focussing on social <sup>service</sup> / extension related themes.

  
 Dr. K. Jayakumar

Dr. K. JAYAKUMAR  
 Coordinator, IQAC  
 N.S.S. College, Pandalam  
 Pathanamthitta, Kerala

  
 Principal  
 N. S. S. College, Pandalam