



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>N.S.S. COLLEGE, PANDALAM</b>
• Name of the Head of the institution	Dr. VENUGOPAL.S.	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04734252221	
• Mobile no	9447454527	
• Registered e-mail	nsscollegepandalam@gmail.com	
• Alternate e-mail	iqacnsscollegepandalam@gmail.com	
• Address	N.S.S. College, Pandalam, Pathanamthitta	
• City/Town	PANDALAM	
• State/UT	KERALA	
• Pin Code	689501	
<b>2.Institutional status</b>		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	UGC 2f and 12(B)																								
• Name of the Affiliating University	UNIVERSITY OF KERALA																								
• Name of the IQAC Coordinator	Dr. JAYAKUMAR. K.																								
• Phone No.	04734252221																								
• Alternate phone No.	04712342347																								
• Mobile	9447222584																								
• IQAC e-mail address	iqacnsscollegepandalam@gmail.com																								
• Alternate Email address	jayakumar.vgr@gmail.com																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://nsscollegepandalam.ac.in/iqac.php?id=5#">https://nsscollegepandalam.ac.in/iqac.php?id=5#</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://nsscollegepandalam.ac.in/calendar.php?id=2">https://nsscollegepandalam.ac.in/calendar.php?id=2</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 2</td> <td>B++</td> <td>82</td> <td>2007</td> <td>31/03/2007</td> <td>30/03/2012</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.05</td> <td>2014</td> <td>31/05/2014</td> <td>05/11/2019</td> </tr> <tr> <td>Cycle 3</td> <td>B+</td> <td>2.63</td> <td>2019</td> <td>05/11/2019</td> <td>04/11/2024</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 2	B++	82	2007	31/03/2007	30/03/2012	Cycle 2	A	3.05	2014	31/05/2014	05/11/2019	Cycle 3	B+	2.63	2019	05/11/2019	04/11/2024
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Cycle 3	B+	2.63	2019	05/11/2019	04/11/2024																				
<b>6.Date of Establishment of IQAC</b>	01/04/2007																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Rakhi R.	Grant-in-Aid, Space Science	Department of Space, Government of India	2021 [3 years]	18,22,832
Dr. Sarish S.	Early Career Research Award (ECRA)	SERB, DST	2017 [3 years]	37, 62,000
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>			<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>			<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>			<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
IQAC took steps to provide financial assistance to cater mobile phones for the deserving students for attending online classes				
IQAC regularly conducted workshops, Hands on Training and classes on online teaching, learning and evaluation.				
IQAC assisted college administration to provide necessary infrastructure to conduct online classes and collected details of online classes.				

IQAC took initiatives to collaborate with premier research institutions

IQAC took necessary steps to conduct offline University Examinations adhering to Covid Protocols

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Facilitation of upgradation and updation of use of ICT tools and online teaching	Teachers and students are turned to be more efficient in using online tools for teaching, learning and evaluation.
Renovation of Physics and Zoology laboratories.	Physics and Zoology labs were renovated with RUSA fund.
Participation in NIRF and AISHE	Participated in NIRF and AISHE
Conduct seminars and worksops on Research Methodology and IPR	Conducted semniars and workshops on IPR and Research Methodology
Provide guidelines to faculty for publishing in research journals	Number of publications increased.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	09/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	15/04/2022

15. Multidisciplinary / interdisciplinary

Programmes / Procedures related to the academic and other areas in connection with NEP are not yet implemented in the University with which our college is affiliated. Initial level discussions with

Govt. authorities are only started. All needed steps will be taken as per the instructions/guidelines from the University.

#### 16.Academic bank of credits (ABC):

Programmes / Procedures related to the academic and other areas in connection with NEP are not yet implemented in the University with which our college is affiliated. Initial level discussions with Govt. authorities are only started. All needed steps will be taken as per the instructions/guidelines from the University.

#### 17.Skill development:

Programmes / Procedures related to the academic and other areas in connection with NEP are not yet implemented in the University with which our college is affiliated. Initial level discussions with Govt. authorities are only started. All needed steps will be taken as per the instructions/guidelines from the University.

#### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Programmes / Procedures related to the academic and other areas in connection with NEP are not yet implemented in the University with which our college is affiliated. Initial level discussions with Govt. authorities are only started. All needed steps will be taken as per the instructions/guidelines from the University.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Programmes / Procedures related to the academic and other areas in connection with NEP are not yet implemented in the University with which our college is affiliated. Initial level discussions with Govt. authorities are only started. All needed steps will be taken as per the instructions/guidelines from the University.

#### 20.Distance education/online education:

Programmes / Procedures related to the academic and other areas in connection with NEP are not yet implemented in the University with which our college is affiliated. Initial level discussions with Govt. authorities are only started. All needed steps will be taken as per the instructions/guidelines from the University.

### Extended Profile

#### 1.Programme

1.1

570

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1 Number of students during the year		<b>2776</b>
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		<b>585</b>
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3 Number of outgoing/ final year students during the year		<b>923</b>
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1 Number of full time teachers during the year		<b>92</b>
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2 Number of sanctioned posts during the year		<b>108</b>

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	63
4.2 Total expenditure excluding salary during the year (INR in lakhs)	70.51
4.3 Total number of computers on campus for academic purposes	126

## **Part B**

### **CURRICULAR ASPECTS**

#### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution affiliated with the University of Kerala adheres to the curriculum designed by University. Before the commencement of the academic year, IQAC prepares an academic calendar and a master timetable based on the University calendar. HOD prepares the class timetable and course plan for each semester. The course plan contains a class timetable, semester calendar, syllabus, and topic allocation. Records of teaching and other curricular activities of teachers are documented in the 'Teacher's Diary' and periodically reviewed by the HOD and the Principal.

For the effective delivery of curriculum various teaching methods, both the conventional and the advanced teaching-learning aids, are applied. The effectiveness of the curriculum delivery is also judged through internal evaluation.

The Principal, HOD, tutors, and faculty members meet the parents of students to discuss matters related to the overall progress of the students wherever necessary. The IQAC obtains feedback from students, parents, and alumni which is analysed, and necessary action is taken wherever possible.

The IQAC conducts meetings with the teaching faculty and evaluates

the result of every end-semester examination. After receiving adequate feedback from all concerned a concrete decision is taken together on how to improve and go about with the next academic session.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://nsscollegepandalam.ac.in/calendar.php?id=2">https://nsscollegepandalam.ac.in/calendar.php?id=2</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the tentative academic calendar from the university, the college academic calendar is prepared. The dates of commencement and completion of the syllabus, schedule of internal examination, etc. are clearly mentioned in the calendar for the conduct of Continuous Internal Evaluation.

The college has a centralised internal examination system which is monitored by the CLMC and the DLMC. In addition, IQAC team conducts an internal audit to verify compliance with the academic calendar. Continuous evaluation is done through class tests, seminars, assignments, and viva-voce. The tutors maintain a tutor's diary and a cumulative record of students' data, which help to assess the progress of students. Due to COVID - 19 pandemic, internal examinations were conducted in online mode.

Co-curricular activities such as science exhibitions, educational games, competitions, fests, field visits, study tours, guest lectures, industrial visits, etc. are also planned and mentioned in the calendar. Extra-curricular activities such as different sports and cultural events and competitions, also have reserved slots in the academic calendar.

Different Value-added courses are scheduled at specific times and they are conducted at the said time by the departments concerned. Induction programme for newly admitted students, PTS meetings etc. are also planned and executed via online



File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://nsscollegepandalam.ac.in/Calender/Academic%20Calendar%202020-21.pdf">https://nsscollegepandalam.ac.in/Calender/Academic%20Calendar%202020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**23**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****10**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****387**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

'Writings on Contemporary Issues' (EN 1121) is a course on socio-political issues of contemporary relevance included as a foundational course for UG students of all disciplines.

'Environmental Studies and Disaster Management' (EN 1211.1), another foundational course, related to potential threats to the environment and sustainability, aims to create an awareness about environmental problems among students. Environment and Sustainability (ZO 241) offers knowledge of how the environment functions. Paristhidhi Sidhanthavum Avishkaravum (ML1331), and Dalit Ezhuthum Pennezhuthum: Sidhanthavum Avishkaravum (ML1431)- offered in Malayalam create awareness in students about gender issues and environmental problems. The social sector and Environment prepare students to apply tools of economics to address environmental problems. The inclusion of multifaceted concepts like sustainable development, quality of life approach, responsible well-being, development ethics, etc. incorporated in the course on Economics of Growth and

Development. Environmental Studies (CC1141) is offered for the B.Com students, to develop knowledge and understanding of the environment. 'Business Ethics and Corporate Governance (MC-316) impart knowledge on Business Ethics and the Social Responsibility of Business. All UG courses in Hindi have been designed with a view to sensitizing the students to gender issues, environmental degradation, social alienation, and various other topics of contemporary relevance.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

895

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://nsscollegepandalam.ac.in/feedbackreport/Feedback%20report%202020-2021.pdf">https://nsscollegepandalam.ac.in/feedbackreport/Feedback%20report%202020-2021.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://nsscollegepandalam.ac.in/feedbackreport/Feedback%20report%202020-2021.pdf">https://nsscollegepandalam.ac.in/feedbackreport/Feedback%20report%202020-2021.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**980**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

171

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts an assessment programme for newly admitted students at the beginning of the academic year, to find out the learning levels of students by considering two factors - Performance in the entry-level test and marks secured in the Higher Secondary Examination. An entry-level test is conducted by all the departments, the mechanisms of which may vary with regard to different subjects. Assessment in Science subjects includes assessment of practical skills. Scores obtained by the students in the entry-level test and the marks obtained in the HSE are given separate weightage to identify advanced learners and slow learners. Various programmes are designed to cater to the specific needs of different categories of learners and to sharpen knowledge and skills. Bridge courses are designed to facilitate their entry into their chosen core subjects.

The strategies for advanced learners:

- Students are encouraged to involve in peer teaching for theory as well as practical sessions.
- They are encouraged to take lead roles in exhibitions and programmes in college.
- They are guided to publish research articles in journals

**Strategies adopted for slow learners:**

- Group learning is encouraged with the assistance of advanced learners in the class.
- Question banks are provided in advance.
- Remedial classes are arranged for slow learners with the aim of filling up the knowledge gaps and improving their skills in both theory and practical.

File Description	Documents
Paste link for additional information	<a href="http://nsscollegepandalam.ac.in/arani.php?id=7">http://nsscollegepandalam.ac.in/arani.php?id=7</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2776	92

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

NSS College, Pandalam is committed to ensure the holistic development of the students through a student-centric learning process and suitable curriculum design. The college adopts the following strategies in varying degrees to make learning more student-centric and ensure the holistic development of the students:

**A. Mandatory modes in the curriculum**

1. Field Visits / Industrial Visits are a part of the curriculum.
2. Assignments, seminars, and group projects for UG students.
3. Learning through experiments

**B. Informal modes (Curricular and extra-curricular)**

1. Peer teaching
2. Interactive learning methods like debates, group discussions, brainstorming sessions, quiz, etc.
3. Interactive learning using ICT-enabled tools like Celestia, PhET, Virtual labs, etc.
4. Community interaction programmes by NSS, NCC, and WSU,
5. Publication of magazines, Wall magazines, and newsletters like Kaleidoscope,

Tharang, Meraki, Reminiscence, Srishty, HERBS, etc. (where the students are editors, designers, and contributors) increases the reading habit and creativity of students. 6. Students organize conferences, exhibitions, and department events. 7. Formal and informal interaction with eminent personalities from various institutions helps to increase their participative nature. 8. The college encourages students to enact plays based on their subject, directed and performed by them

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://nsscollegepandalam.ac.in/ceds.php?id=7">https://nsscollegepandalam.ac.in/ceds.php?id=7</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

NSS College Pandalam follows ICT-enabled teaching in addition to traditional classroom education. Classrooms and labs were ICT enabled with projectors installed and the campus is enabled with high-speed wifi connection. Teaching, learning, and evaluation were conducted entirely through online mode during the lockdown. The faculty improved the quality of teaching-learning by utilising a variety of ICT-enabled instruments. The faculty members used Google meet and other similar platforms for lecture delivery. Online tests were conducted through Google forms, Quizizz, etc. To teach problem-solving subjects in online mode, faculty have used various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet, etc using Graphic Tabs. Important activities such as Project presentations, Debates, Group discussions, Mentoring, PTA meetings, etc were conducted online through Google meet or Zoom platforms for a quality teaching-learning process. Recording of video lectures was made available to students for long-term learning and future referencing

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

92

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

56

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>



**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

518

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Guidelines for the continuous and comprehensive evaluation are decided by the University at the time of preparing the syllabus. The yardstick of the evaluation includes 1. Attendance 2. Assignment / Seminar / Viva 3. The score secured in the internal exam. At the beginning of each semester, the students are directed to collect topics for preparing assignments from the teachers concerned. The students are asked to submit the assignments to the teachers concerned within the stipulated time. Assignments will be properly examined and evaluated by the concerned teachers and the mark lists will be submitted to the tutors concerned.

The internal exam timetable for all the UG and PG programmes is published well before the exam. The exam is arranged on a common schedule. The syllabus for the internal exam is announced in advance by the teacher concerned. The question paper for the internal exam is prepared in a uniform pattern fixed by the College. The verified marks are uploaded to the University website within the stipulated time after the three-tier verification at the Tutor, HOD, and Principal levels respectively. DLMC and CLMC monitor all the activities related to internal examinations and proper online submission of mark lists.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The consolidated CA mark sheet is given to students for verification. Students' grievances are taken care of and redressed timely. They are asked to put their signature against the marks obtained if they are satisfied. Evaluated answer sheets are preserved and documented. Marks are entered in the internal assessment register and kept duly signed by the tutor, head of the department, and the students. Parents are informed of the performance of their children through class-wise PTAs. A consolidated internal mark sheet is published in the department and uploaded to the University promptly per semester. The institution communicates with the parents regarding the evaluation outcome by conducting PTS meetings each semester. The report of internal exams and the outcome of the examinations will be given to the parents for verification. The internal exam-related grievances are forwarded to DLMC by the Head of the Department. If students were not satisfied, the appellate authority is CLMC and then the Principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes, Program Specific Outcomes and Course Outcomes are on the college website so that the stakeholders get an in-depth view. These are provided in printed form in the Students' handbook. At the beginning of each academic year, an induction programme is conducted at the college level in which the students are communicated about the features of various programmes offered by the college and the expected broad outcomes. Each of the departments conducts an orientation programme at the departmental level so that the specific expected outcomes are explained to students in detail. The broad outcomes are discussed at PTS meetings also. At the beginning of each course, the expected course outcomes are made explicit by the teacher concerned. Tutorial meetings also act as an official platform to discuss the expected outcomes. Photocopies of the prescribed curriculum, as well as programme/course outcomes, are maintained in the department and circulated among all the faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://nsscollegepandalam.ac.in/igac/igac-criteria2.pdf">https://nsscollegepandalam.ac.in/igac/igac-criteria2.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The effectiveness of the various programmes/courses offered by the institution is taken into account in accordance with the outcomes of learning different courses and the proper comprehension of the set PO, PSO and CO as stipulated by the University. The different outcomes discussed with reference to each programme and course by the university are Programme Outcomes, Programme Specific Outcomes and Course Outcomes. The expected outcomes are discussed in detail among stakeholders at different levels. The strategies for effective attainment are chalked out by the combined efforts of IQAC and CLMC. Evaluation of the attainment of stated outcomes is mainly done through the end-semester examinations conducted by the university. The grade/mark obtained by the students is the major yardstick for assessing the attainment of the outcomes. The institution employs direct and indirect methods to assess the attainment of COs. Various tools like internal examinations, seminar presentations, assignments, viva-voce and practical examinations, the nature of the tool being characteristic of the nature of a particular course, are used to ensure that the stated outcomes are manifested. The holistic progression of the students through improvement in their analytical, communicative, theoretical and application level skills is all thus carefully monitored so that all outcomes are realized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://nsscollegepandalam.ac.in/igac/igac-criteria2.pdf">https://nsscollegepandalam.ac.in/igac/igac-criteria2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

454

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://nsscollegepandalam.ac.in/pdf/AR2020-21.pdf">https://nsscollegepandalam.ac.in/pdf/AR2020-21.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://nsscollegepandalam.ac.in/feedbackreport/TLE%202020-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1.65

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

17

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.isro.gov.in/ResearchGrants.html">https://www.isro.gov.in/ResearchGrants.html</a> , <a href="https://www.isro.gov.in/ResearchGrants.html">https://www.isro.gov.in/ResearchGrants.html</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

### Academic Centre for Competitive Examinations

This centre was established to prepare students for competitive examinations. Two different types of coaching are provided to the students. First is the practice for UGC-NET examinations. Another is mainly focused on coaching for civil services exams. UGC-NET coaching is conducted by the faculties of the English department of the College. Many students benefited from this training. Individual attention is given to students during this time. These classes were held after college hours on weekdays. Each day's attendance is accurately recorded and feedback from students is recorded regularly. The Civil Service training was conducted in collaboration with the N.S.S. Academy of Civil Services (NACS), Thiruvananthapuram, under the leadership of the Economics Department. For this a preliminary objective type test is conducted for the students and then eligible students are allowed to attend

the regular classes conducted by the college. NACS is one of the leading coaching centers in Kerala for providing high-quality coaching, especially for Indian Civil Services Examinations. The centre is sponsored by the Nair Service Society. This college is also under the control of the Nair Service Society. Hence the eminent faculty of the centre share their knowledge with the College students through this.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	<a href="https://nsscollegepandalam.ac.in/pdf/AR2020-21.pdf">https://nsscollegepandalam.ac.in/pdf/AR2020-21.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

43

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A good number of clubs are functioning in the college in which students can participate and extend their valuable support to

the community. There are two N.S.S. units and one N.C.C. unit at the college. The college aspires to actively contribute to the improvement of the neighborhood. NSS volunteers and NCC cadets were actively participated to the community during the pandemic situation. By actively participating in these programmes, students develop social skills and values and learnt about the community, which in turn increase the self confidence and valour.

File Description	Documents
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/nss.php?id=7">https://nsscollegepandalam.ac.in/nss.php?id=7</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

28



File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

15

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated in the heart of Pandalam at an elevation that provides a spectacular view of the college ground and is located on the side of MC road which connects Adoor and Chengannur. The entire area of the campus is 1,09,265 m<sup>2</sup> and is divided into five blocks, namely the Main block, the Economics block, the Chemistry block, the Commerce block, and the Geography block. All classrooms are well-furnished with writing boards, LED lights, and fans. Each department has smart classroom facilities. The departments are provided with a sufficient number of computers with more than one computer having broadband connectivity and restricted Wi-Fi facility. In addition to this, the 40 computers in the Computer lab provide a common platform for the e-learning process.

The College possesses Auditorium with a balcony and an ICT-enabled air-conditioned Seminar hall having seating capacities of 1000 and 75 respectively. There are a total of 21 well-equipped laboratories for science departments to facilitate the conduct of experiments. The Science departments are FIST/SARD supported which provides ample opportunities to research scholars and UG / PG projects. A full-fledged library with 61082 books is partially automated with Grandha software. The college extends enough opportunities for e-learning through INFLIBNET, N-LIST, Shodhaganga, SWAYAM, and MOOC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/#">https://nsscollegepandalam.ac.in/#</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The area available for sports, games, gymnasium, and yoga centre are listed below

Football/Cricket/Track and Field :1200 sq.m; Handball court : 800 sq. m; Basket ball court: 125 sq.m, Volleyball court: 125 sq.m; Kabbadi : 95 sq.m; Badminton court : 84 sq.m; Fitness centre : 121 sq.m

Table Tennis and Chess - Multipurpose Auditorium A well-maintained Fitness Centre is located at the lower level of the Commerce block which focuses mainly to alleviate stress-related problems among students and employees. The centre possesses facilities for Cardio, Strength training, Meditation and Yoga. The centre also provides training for Taekwondo, Judo, Powerlifting, Weight-lifting and Body Building partakers.

The College also offers numerous platforms for the students to develop and showcase their multiple talents. The Cultural Club, consisting of both teachers and student executives, works as the apex body to coordinate all the cultural activities of the college. The club functions round the year with numerous activities organised both at the College-level and Department-level with the auditorium and seminar hall as venues. The College arranges experts to train the students and provide all sorts of possible facilities to those who participate in cultural competitions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/sports.php?id=6">https://nsscollegepandalam.ac.in/sports.php?id=6</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/computerlab.php?id=6">https://nsscollegepandalam.ac.in/computerlab.php?id=6</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14.22

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Web Online Public Access Catalog (OPAC) facility enables users to search and locate books and other materials available in the library. The library is partially automated with Grandhasoft (Version 2.0). Grandhasoft is a Windows-based built-in bar-coding environment, has 15 modules to provide a complete library management system. The data entry process can be made both in English and Malayalam languages. Search Library information can be accessed from anywhere online. English and Malayalam classification as per DDC 23rd edition and document searching both in Malayalam and English languages are other features of the system. Malayalam documents can be searched using the Malayalam alphabet. The registered user can

access e-journals, e-books, and other electronic resources using N-LIST of INFLIBNET.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.grandhasoft.com/webopac.php?srch=1">http://www.grandhasoft.com/webopac.php?srch=1</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All departments and the seminar hall have adequate IT facilities. The core strategy of the College is the creation of an e-managed campus with smart classrooms and high-speed internet access. IT cell consists of a group of faculty members, who frequently monitor and update facilities to the state of art. The College has a well-equipped computer lab with 40 computers. All departments are interconnected by LAN facility. Each department has smart classrooms equipped with projectors, whiteboards, and computers. A restricted wi-fi is available to students inside the campus. Over the years the college has consistently updated its IT facilities. The LAN facility is upgraded to interconnect the arts and science departments to the computer lab. There are two servers in the campus, one in the computer room and the other one in the Department of Physics. Students can access e-learning resources inside campus through restricted wifi. Faculty and students have free high-speed internet access on their personal laptops, smartphones, or on LAN connected desktops in their Department / Computer Centre / Library and also remote access to INFLIBNET and Moodle resource centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/facilities.php?id=6">https://nsscollegepandalam.ac.in/facilities.php?id=6</a>

#### 4.3.2 - Number of Computers

137

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.97

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-established systems and procedures for maintaining and utilizing physical, academic, and support facilities. The Principal looks after the facilities and he exercises his authority through various Heads of Departments, faculty, administrative staff, lab attendants, librarian, library assistants, etc. Heads of the Departments and faculty are in charge of their respective department laboratory and they keep the stock

register and monitor the use of labs. There are attendants who are given the responsibility to assist with the activities at the lab and they perform duties like opening and closing the laboratories, collecting the specimen needed for experiments, maintaining instruments and equipment, preparing solutions/materials, etc. A Library Advisory Committee which comprises teachers and students is constituted to give needed guidance and suggestions for the functioning of the library. The sports activities of the college are managed by the Physical Education Department. The college has adequate sports facilities and playgrounds which are utilized by the staff and students to the maximum.

The computer lab is available to all staff and students. Internet/intranet / LAN facilities are fully functional and are properly maintained and monitored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1985

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>



**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

72

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://nsscollegepandalam.ac.in/index.php">https://nsscollegepandalam.ac.in/index.php</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

110

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

110

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**11**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

199

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

32

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

N.S.S. College, Pandalam has an active Student Union that represents the whole student community. The elections are conducted following the Parliamentary mode and in strict accordance with the Lyngdoh Committee report. The office bearers are the Chairman and Vice-Chairman. General Secretary, two University Union Councilors, an Arts Club Secretary, Magazine Editor, two Lady Representatives, a Sports Secretary, and a class representative from all batches including the UG and PG. As per the Lyngdoh Committee report, only those students with adequate attendance, who does not have examination arrears, and a person on whom no disciplinary issues are charged are eligible to contest the election. The Union actively engages itself in the college as the voice of the students and they organize various activities both curricular and extra-curricular. One of the teachers is nominated as the College Union advisor who monitors all the activities. The College Union of N.S.S. College, Pandalam conducts programmes round the year like the College Youth Festival, Music Day, Sports Day, Cultural Fest, Arts Day, various sports events competitions, and College Day. The Union undertakes the task of preparing the students for the University Youth Festival. Two students from the Union are also part of the IQAC. The financial source for the activities of the Council is taken from the Union fund allotted by the Government and also from the PTA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association has undertaken many activities which have proved beneficial for society. They contributed to the Chief Minister's Relief Fund last year and they provide scholarships and endowments for the students every year. The notable alumni of the college are the renowned filmmaker and Phalke award winner, Adoor Gopalakrishnan, Prof. V.N. Rajasekharan Pillai, Former Vice Chancellor, IGNOU, and Former Vice Chairman of UGC), Dr. N. Radha Krishnan, Sri. Mohan Das IAS, Sri. K.S. Premachandra Kurup, Pandalam Sudhakaran, Prof. Narendra Prasad and so on. The members of the alumni have been contributing to the welfare of the College for many years. Many of the students who are well-placed regularly visit to deliver lectures and take classes for our students; they have established a Placement Cell to guide the current students to various novel avenues.

## Main Points - Alumni Contribution Lecture Series Book Bank Placement Cell Scholarships Assistance and guidance in various forms

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision Statement

"Sreyohi Jnanam Abhyasath" derived from Bhagavat Gita Smriti, which means 'Knowledge indeed is superior to constant practice' is the vision of the institution.

#### Mission Statement

The Mission of the College is 'to educate and illuminate the young generations to build a strong and progressive nation where the rich values and traditions are upheld'.

#### Institutional strategies

- To impart Quality education through rigorous curricular transaction, obligatory Value Added Programmes, EHV modules, talent search, soft skill development and placement services.
- Mandatory, systematic and scientific initiation into the respective discipline at entry level.
- Synergy of curricular and co-curricular activities and flexibility in transactional strategies.
- Horizontal mobility through Value Added Programmes.
- Programmes for advanced learners to promote their pursuit of

excellence.

- Promotion of Research, consultancy and extension.
- Symbiotic relationship with outside academic community
- Remedial coaching for slow learners and under achievers.
- Academic and administrative accountability.
- Mobilisation of grants from government and non Government sources
- Renovations to revive infrastructural facilities of the institution

A holistic approach towards Quality education is the academic pursuit of the institution. It also provides quality education by assuring a peaceful, learner-friendly, progressive and democratic ambience to fulfil its noble vision, mission and goal.

File Description	Documents
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/vission.php?id=1">https://nsscollegepandalam.ac.in/vission.php?id=1</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A culture of decentralisation and participative management is inculcated within the institution by making different departments/units/cells/committees/clubs more responsive and accountable towards a myriad of administrative, academic and non-academic processes. The College Council stands as the apex administrative Committee of the college, comprising the Principal, all the Heads of the Department, representatives of teachers/students, and the Office Superintendent. The IQAC Coordinator, NCC Officer, and Librarian are also part of the College Council as ex-officio members. All important activities of the College are conducted as per the decision of the College Council.

There is a College Level Monitoring Committee (CLMC) to look after the entire affairs related to the grievances of students in matters of internal examination, attendance, etc. Under the CLMC, there is DLMC -Department Level Monitoring Committee - which is the grass root level organizational system that ensures participatory management. Various governing bodies and committees such as Research Committee, Discipline Committee, Students' Affairs Committee, Internal Complaints Committee, Women's Study Cell, Gender Justice

Forum, Library Committee, Purchase Committee, etc. participate in thoughtful planning of the multifarious activities and its stratagems before its implementation.

File Description	Documents
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/administrativecommittees.php?id=2">https://nsscollegepandalam.ac.in/administrativecommittees.php?id=2</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

NSS College Pandalam has always aspired to come up with innovative and ingenious initiations which would inculcate in students not only a learning culture but also an urge to become strong and responsible individuals. Putting into perspective the holistic development of students, to evolve them as empowered leaders, fill the gaps in their personalities, and illuminate their creativity and academic brilliance. Strategic Planning and deployment document (SPDD) is based on analysis of current obstacles and future opportunities and envisages the direction towards which the organization should move to achieve its set goals and objectives. The first part of it addresses the vision, mission which the institute sees along with core values, institutional long term & short term goals. These are defined and guided by the stake holders (management, leadership, Heads of Department, faculty, staff, industry, students, alumni and parents) through SWOC analysis. While formulating the strategic plan and deployment document, care has been taken to involve all stakeholders to help contribute their part which is vital for the success of every organization. Effort has been taken to identify clearly the implementation processes and monitoring by identifying measurable targets in line with the desired outcomes.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/calendar.php?id=2">https://nsscollegepandalam.ac.in/calendar.php?id=2</a>
Upload any additional information	No File Uploaded



6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organisational structure of the College is shown as organogram attached.

**Levels Activities Principal** The Principal effectively manages the overall activities of the institute with the help of HODs, other committees and support staff  
**College Council** Prominent and statutory body which acts as an advisory to the Principal  
**IQAC** Institutionalize the quality assurance strategies and process enhancing the academic atmosphere of college  
**Academic Bodies** Includes all the departments and their faculty members who take care of the academic and curricular aspects of the institution  
**Students' Union** Works for the general progress of the college  
**Students' Union** Monitor the students' activities, cater to the special needs of the students and co-ordination of related programs  
**Committees** Prepare plans for the development of the college, budget the plans and implement them.  
**Cells** Catering to the needs and redress the grievances.  
**Co-curricular Bodies** Co-curricular Bodies manage and organize various co-curricular activities for the students  
**Office Administration** Administrative staff deal with other matters pertain to finances and administration

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://nsscollegepandalam.ac.in/organogram.php?id=1">https://nsscollegepandalam.ac.in/organogram.php?id=1</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Apart from the welfare measures of the state government like pension, gratuity, Provident Fund, State Life Insurance Scheme, Group Insurance Scheme, Family Benefit Scheme, Medical Expenses Reimbursement Scheme and the Personal Accident Insurance Scheme, the management and college provide the following facilities for the well-being of faculty and staff. The College promotes academic and research activities by granting leave on duty as and when the need arises and also provides the infrastructure facilities for such work. Further, there is a staff club for the teaching staff of the college that supports them during times of personal emergency. The faculty members are encouraged to attend staff development programmes, such as Orientation Programmes, Refresher Courses, Seminars, Workshops, Conferences, etc. conducted by other colleges and Universities. The teachers are encouraged and motivated to submit research projects to various funding agencies. There are celebrations and cultural programmes of teachers during festivals which would strengthen the bonding among them. The staff club arranges cultural programmes at the end of the year to promote the extracurricular activities of the college staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops**

**and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

45

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The performance of each faculty member is assessed according to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS). Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score. The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by IQAC and the Principal. Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening/selection committee. Since our institute is affiliated to University of Kerala, we follow the PBAS prepared on the basis of UGC Regulations 2018 for College Teachers.

File Description	Documents
Paste link for additional information	<a href="https://nssclegepandalam.ac.in/ceds.php?id=7#">https://nssclegepandalam.ac.in/ceds.php?id=7#</a>
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a government aided establishment, NSS College, Pandalam strictly adheres to the rules and regulations set for financial management by the various Government / other agencies. The Plan funds from the State Government, funds collected through PTA and e-grants of various kinds are the main resources of the college. In addition to these, the funds provided by the Management are utilized for the infrastructural development in the college. The college keenly prepares claims and proposals and submits the same to the bodies concerned to procure the funds in time. Various bodies like IQAC, Planning Board and Purchase Committee play vital roles in these mechanisms and the College Office, that functions effectively, facilitates the process. All the financial procedures are subjected to Internal and External audits. The accounts related to the State funds are audited periodically by the Government machinery itself. A professional auditor appointed by the Committee audits the PTA accounts and is presented before the Annual General Body meeting for its approval. Adhering to a systematic process, the college hardly faces any serious audit objection by the auditors. The objections raised during the audit have been positively considered and remedial steps are taken to avoid any further occurrence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

64.85

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Apart from parent teachers association the college depends on government agencies like UGC, KSCSTE, NHRC, IPA, FIST, RUSA etc. for the Seminars, Projects, workshops and development initiatives of the college. These agencies grant funds for infrastructure, research projects and seminars etc. The salary component of teaching and non-teaching staff is met by the government. The auditing of the expenses met out of Govt. funding is done as and when the utilisation of the fund under the specific scheme is complete. The maintenance cost of the institution is met out of the fund generated by the parent teachers association. All expenses incurred under funds received from parents/ govt. agencies are properly audited and subjected to public scrutiny. A resource sharing strategy is adopted by the college for the optimal utilization of the existing resources. The strategy which adopted by the college in this direction is the sharing of some resources like the computer lab, SMART class rooms, Softwares, Department libraries, seminar halls etc. Other resources like the Student management software, MOODLE etc are shared using the LAN facility initiated by the IQAC.

File Description	Documents
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/iqac.php?id=5">https://nsscollegepandalam.ac.in/iqac.php?id=5</a>
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC is constantly on the lookout for quality assurance in the areas of academics, administration, and infrastructure, and it makes sure**

that there is enough maintenance and improvement through internalisation of best practices and institutionalisation of quality. During the pandemic period, IQAC has initiated steps to educate teachers and students about the online mode of teaching, learning, and evaluation. The IT infrastructure of the college was appropriately upgraded for online classes. IQAC conducted Hands-on Training for teachers for handling online classes. IQAC monitored and collected the details of online classes every week. Another major challenge was the conduct of examinations during the pandemic. Examinations were conducted online through Google Forms, Quizzit, and Zoom. etc.

File Description	Documents
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/iqac.php?id=5">https://nsscollegepandalam.ac.in/iqac.php?id=5</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has constituted a feedback committee that seeks feedback regularly from all stakeholders. Based on the feedback action is taken in the form of communication with the teachers concerned and the teachers are suggested to conduct bridge courses, add-on courses, remedial courses and to use ICT-based teaching methods to improve the teaching-learning process. IQAC organises departmental presentations and discussion sessions to share and exchange the various teaching methodologies adopted. IQAC also organises training sessions for defining learning outcomes and also for its attainment. Every teacher is expected to submit a work done report periodically on the teaching-learning process and co-curricular and extracurricular activity. Every year teacher is expected to fill out the annual Performance Based Appraisal Form which IQAC scrutinises for API verification.

File Description	Documents
Paste link for additional information	<a href="https://nsscollegepandalam.ac.in/contactus.php">https://nsscollegepandalam.ac.in/contactus.php</a>
Upload any additional information	<a href="#">View File</a>



<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://nsscollegepandalam.ac.in/pdf/AR2020-21.pdf">https://nsscollegepandalam.ac.in/pdf/AR2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equal oppurtunities are provided to male and female students during the enrollment process of NCC and NSS. Students of both sex are given chance to represent the college and participate in various cultural and sports events conducted by the University (Kerala University Youth Festival and Kerala University Intercollegiate Sports Competition). The institute provides CCTV surveillance throughout the campus for safety and security purposes. Departments are also mandated to have regular student-faculty interaction meetings to take stock of problems/issues and resolve them. Seminars, talks by experts, and interactions with renowned counsellors help to create awareness among the students about gender-related issues. A Common room is available for girls in the campus. Trained security guards appointed at key locations. Identity cards are mandated for all the students, staff and employees.



File Description	Documents
Annual gender sensitization action plan	<a href="https://nsscollegepandalam.ac.in/womensstudies.php?id=7">https://nsscollegepandalam.ac.in/womensstudies.php?id=7</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The common solid waste is leaf litter, which is allowed to decompose in place to enrich the soil quality. Other regular anthropogenic solid waste is collected in dust bins placed at strategic locations, brought together, and taken away periodically. Wash rooms wastes are directed to a septic tank while effluents from laboratories are directed into separate underground tanks and prevented from escaping into the environment. Sanitary napkins are disposed of by an incinerator in the Girls' Common Room, and no other biomedical waste is generated. Solid waste is collected and segregated in separate bins. Many students have so far stopped using disposable lunch packets and started using reusable stainless steel lunch boxes. A Standard Operating Procedure has been evolved for handling hazardous waste from the laboratory and for its disposal. The department makes use of the microscale method of analysis in the chemical laboratories for the students of all classes. A well-organized and maintained storage system for all chemicals, including wastes. For the management of hazardous wastes in the chemistry laboratory,

collection practices were employed to a great extent. Broken glass pieces are separately collected in appropriate containers. The waste containers are labelled properly and disposed of.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College makes serious endeavours for providing affordable and quality education to all strata of society in line with its Vision, Mission, and Objectives. The presence of staff, as well as students from all over Kerala, makes the environment inclusive and tolerant towards cultural, regional, linguistic, communal, socio-economic, and other diversities. On the socio-economic front, the College, through institutional scholarships, provides monetary assistance and ensures that economically backward students are not deprived of education due to financial constraints. The students are coming from different parts of Kerala with different castes, creeds, and social identities. Student uniforms bridge gaps arising out of socioeconomic diversities. Admission to UG and PG programmes is conducted through the single window system, conforming to the University norms. There is reservation for SC and ST as per government norms. There are also seats reserved for students under community and sports quota. In order to embrace cultural, regional, linguistic, and communal diversities, the college observes the days of cultural and regional importance. All festivals are celebrated in the college with maximum student support.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In our institute number of activities are carried out to percolate human values in students and to build social responsibility, and leadership such as Self Defence Programme, International Women's Day, Blood Donation Camp, Earth Day, Awareness program on Covid 19 and Black Fungus etc. The College Website displays a Handbook of Values for the students and employees to understand the importance of social responsibility, good citizenry, and empowerment. Values like empathy, compassion, respecting diversity, cooperation, and coexistence are highlighted by the Institution so that these

qualities get inculcated amongst all and help in self-enhancement. Commitment to such values instills confidence, self-control, adaptability, motivation, optimism, and truthfulness in the character and personality of the students. The NSS unit of the College undertakes different kind of activities and teach the students the importance of giving back to society by believing in the principle of equality, fraternity, and societal justice. The College encourages the students as these kinds of participation help in instilling positive qualities among the students like leadership, tolerance, problem-solving, and help in developing innovative thoughts on contemporary issues. Also, committees are formed to maintain freedom of thought and accountability.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

Various National and international commemorative days are observed and celebrated. Speeches by Principal and Guests on National festivals- Independence Day and Republic Day and reading of the preamble to the Constitution recapitulate and enhance National pride. There are also many cultural events including dance, skits and songs which reflect our national pride and pave the way for introspection and realization of our obligation towards the nation.

Other commemorative days such as Women's Day (8.3.2021), Teachers' Day, Gandhi Jayanti, Unity Day, Environment Day etc. are also celebrated. All the above activities were held online in 2020-21 due to pandemic conditions.

World Environment Day- 5th June- Various programmes are organized by students for spreading environmental concern and consciousness.

Independence Day-A programme is organized to celebrate India's Independence Day by reliving our past and paying tribute to the heroes who laid their lives for their motherland.

Teachers Day- Students organize programmes for the teachers to celebrate the Birth anniversary of Dr Sarvepalli Radhakrishnan.

Women's Day celebration- 8th March each year is celebrated by various programmes on women empowerment by the Women's Study Unit of the college.

Earth Day- 22nd April is celebrated as Earth Day by planting saplings by students of N.S.S in various areas of the city.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practise No: 1: VIDHYANIDHI "**

"Vidhyanidhi" is an exclusive scheme for medical aid, emergency needs, and merit recognition of students in our college. The students are the main contributors and the pooled sum is utilized for various purposes. All the funds distributed to needy students come from a source of money pooled by the students themselves. In this way, the students don't feel that they are receiving aid from their more fortunate friends. Instead, they take it as a token of their worth. The fund is collectively raised by teachers and students.

**Best Practise No: 2: "Hridayapoorvam"**

NSS College Pandalam offers its best social service in the community through the 'Hridayapoorvam Programme', through which students engage in various socially committed activities. Collection and distribution of Lunch packets by students among the needy people in institutions like old age homes, hospitals etc is one of the major activity under this scheme. Due to COVID-19 pandemic, the activities under this programme was limited to providing mobile phones to the economically challenged students and creating awareness to prevent the spread of pandemic.

File Description	Documents
Best practices in the Institutional website	<a href="http://nsscollegepandalam.ac.in/bestpractices.php?id=7">http://nsscollegepandalam.ac.in/bestpractices.php?id=7</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution conspicuously stands out for the holistic development it imparts to the students. All efforts are taken for the enrichment and extension of student learning. The institution ensures that the student is not just getting the degree but he /she



is moulded to a well-bred citizen who is sensitive to others' issues. The knowledge building that occurs in this institution entails an ongoing and sustained engagement with the society in order to bring about qualitative difference in the lives of the people around. At the same time, there is a strong emphasis for students' needs, aspirations at all levels, psychological, physical, emotional, educational and it is evinced through the faculty members. Various Clubs functioning in the college aim to develop the skills and creativity of the students who are part of them and thus an overall development of the student is guaranteed. The presence of Qualified, Committed and Experienced faculty as well as the dedicated students are the strengths of the institution that make it unique in all sense.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Strengthening of the Career Guidance and Placement Cell : Provide the needed assistance to strengthen the functioning of the Career Guidance and Placement Cell by organising workshops / job oriented coaching programmes / conducting model tests for UPSC, KPSC, etc
- Strengthening of Various Clubs in the College : Provide the needed assistance for the functioning of various clubs by organising quiz, online competitions, etc.
- Strengthening of Student Support Programmes : Encourage to conduct more number of student outreach programmes through various Student Support Programmes.
- Improvement of Research Quality : Steps to be taken to create an awareness regarding the Research activities and to provide necessary guidelines to enhance the quality of research works and publications.
- Suggestions to PTA : Valuable and necessary suggestions to be given and lend a hand to PTA for its effective functioning.
- Assisting RUSA : IQAC shall provide assistance to RUSA Project Monitoring Unit to perform Construction and Renovation works proposed in the detailed project report submitted by the college.
- Conduct of Staff Support Programmes : Various support programmes are to be conducted under the guidance of IQAC and other Clubs.



